

REDCLIFFE BRIDGE CLUB INC
MINUTES FOR THE MANAGEMENT COMMITTEE MEETING
Held on Thursday 08 February 2024 at 1.10pm

- 1. Management Committee:** Sue Kennard, Maurice Sanders, Wayne Parker, Linda Almond, Tracey Langton, Melva Leal, Ted Morriss, Ken Griggs, and Fay Jeppesen

Apologies: Ted Morriss

- 2. Draft Minutes** of the Management Committee Meeting held 11 January 2024 were distributed to the Committee, business arising from the Minutes and Progress of Actions:

- a. Changes to our Rules, the QBA legal officer will give some advice to Clubs after the Gold Coast Congress in February regarding the introduction of a grievance procedure as required by the Incorporations Act and the Office of Fair Trading to be included in the Rules by July 2024.

The minutes were tabled, it was moved by Ken Griggs and seconded by Fay Jeppesen that the minutes be confirmed as a true and correct record. **CARRIED**

3. Inward Correspondence and Business Arising

1. 11/01 – Brooke Anderson, requesting change of home club to Redcliffe BC
2. 12/01 – Magdeline Wong, raising concerns about communications with Teams of Three
3. 12/01 – Noreen Weyling, finalising 3Way competition with Steve Murray – sent to Sandra
4. 15/01 – Julie Jeffries, advising preparation for Championship Teams on Monday 29th
5. 16/01 – Tracey Langton, feedback on Teams of Three
6. 16/01 – Sandra Routley, Tournament Organiser reply to Tracey's Teams of Three feedback
7. 21/01 – Kim Ellaway QBA, notice of Directors workshop
8. 21/01 – Kim Ellaway QBA, new Laws commencing 1 January 2024
9. 21/01 – Kim Ellaway QBA, In confidence not for circulation
10. 24/01 – Bert Luchjenbroers, will let membership lapse and play as a visitor in future
11. 25/01 – MBRC Sport Recreation – Technology education online Zoom workshop 28Feb24 6.30pm
12. 26/01 – Jan Bencsevich, thank you for Supervised play sessions
13. 27/01 – Greg Gledhill, thank you for Supervised play sessions
14. 28/01 – Pauline Ralph, thank you for Supervised play sessions
15. 31/01 – Kim Ellaway QBA, MyABF workshop at Gold Coast Congress
16. 01/02 – Cheryl Williams, Thank you for Supervised Play sessions
17. 01/02 – Sandra Routley, Alan Gibson is available to direct the GNOT Heats – fees \$250 per session
18. 03/02 – Sandra Routley, revised conditions for 3Way Inter-Club competition
19. 05/02 – Office of Fair Trading, get ready for July 2024 changes
20. 06/02 – Sandra Routley, Tournament Organiser report
21. 07/02 – Jacqui Dudurovic BNE Zone, zone newsletter
22. 07/02 – Andrew Slater, Andy Hung lessons – 14 February NSBC

4. Outward Correspondence:

1. 16/01 – Errol Miller and Dorothy Gehrke, their issues were discussed and noted
2. 21/01 – Noreen Weyling Caboolture BC, thank you for offering to host our Teams Championships

Moved by Wayne Parker and seconded by Linda Almond that the inward correspondence be received, and the outward correspondence be endorsed. **CARRIED**

Business Arising from the Inward and Outward correspondence:

1. Teams of Three feedback
2. New Bridge Laws commencing 1 January passed onto Directors
3. Our Supervised Play sessions were a success
4. Director fees for conducting the GNOT Club Heats. It was moved by Linda Almond and seconded by Melva Leal "that the Club pay Alan Gibson an amount of \$250 per session to direct our Club Heats".

CARRIED

5. Treasurer's Report (Linda)

Linda Almond presented her financial report for the current financial year up until the 31st of January 2024 and we have \$13,115.32 in our Everyday Account and \$5,290.69 in our Business Saver Account. Our two term deposits matured towards the end of January, and we received \$12,771.30 in bank interest and rolled the bank interest and principal deposits over for a further period of 7 months at a rate of 4.90%. Our term deposits now amount to \$416,366.29.

The net Income for January was \$3,920.72 and total expense for January was \$7,143.16. The Club has a liability of \$758.20 to Wright Express for our Coles Customer Account and the Balance Sheet shows that our total equity stands at \$502,507.82 which is an increase of 4.10% over the same period last year.

Wayne confirmed that he has verified the existence and approximate amount of the accounts listed in the Treasurer's report, including our term deposits with Suncorp Bank.

Linda Almond moved that the financial report as tabled be accepted and that the accounts paid be ratified, seconded by Fay Jeppesen.

CARRIED

6. Membership and Masterpoint

- Two Away Membership applications were received for John Rieter and Bev Connell. Wayne Parker moved that the applications be accepted, seconded by Fay Jeppesen. **CARRIED**
- A new membership form with the current fees has been prepared by Wayne for approval to be uploaded to the website. Moved by Wayne Parker and seconded by Fay Jeppesen that the membership form be approved. **CARRIED**

7. Tournament Organiser Report (Sandra and Max)

- 3Way Challenge 4Feb24, the original agreement on how this event should be run was sent to Caboolture BC and to the Director Steve Murray, Noreen suggested that it needed updating so Wayne and I edited the document and forwarded a draft copy to Caboolture BC so that Noreen could forward it onto Moreton Bribie BC.
- Club Championship Teams was run by Julie Jeffries as a Swiss Pairs movement and the feedback was positive.
- Teams of Three, excellent feedback was received on this event.
- Alan Gibson has agreed to direct our three heats on 07, 14 and 21 March. His fees are quoted as \$250.00 per session. Nominations are to be made online.

8. O H & S Report (Ken)

- Jellybeans have been replaced in the First Aid Kit.

9. Building and Maintenance (Fay)

- Repairs are still ongoing, there is no indication when the works will be completed.
- A working bee will be arranged when the works are completed to clean the kitchen and cabinets.
- Full PPE has to be worn by contractors when they go under the building as the Moreton Bay Regional Council did not get an asbestos clearance after the existing material was removed.

10. Education Report (Ted)

- A comprehensive report was provided by Ted Morriss for the members at the Committee meeting, Wayne touched on a few points surrounding mentoring, supervised play and going forward. Wayne will send the full report out to Committee members.
- Wayne reported that the Redcliffe Guide did not publish our advertisement in their February booklet, Wayne feels that it will appear under 'What's On' in March which will be too late.
- Fay suggested that members be reminded of the bridge topics that will be taught in the weekly announcements and that she will advertise through Facebook.
- Karen Gosney has offered to distribute some Bridge Lesson leaflets on the way home from bridge on a Tuesday morning.
- Wayne has conducted Part 1 of the Bridgemate Assistant training, volunteers are buddying up with current Bridgemates and Part 2 will be conducted on a one-on-one training basis in the near future.

11. Member Welfare Report (Melva)

- Desley Strik is slowly recovering, and the family is looking for a nursing facility.
- Ilo is due to leave hospital on Friday or Saturday and she is very positive about her recovery.
- Chris Payne is not well but is playing bridge with Kay, Terry, and Margaret Martin.
- Brooke Anderson was sent a card from members of the Club.

12. General Business

- **Christmas venue** – Sue checked out the Dolphins Leagues Club, Sue and Maurice will check out the President's room and if OK we will try and secure a Wednesday on the 4th or 11th of December 2024.
- **President's Day** – the Committee has to get moving with the planning this day which will be held on Friday the 19th of April. Sue Kennard moved that we donate the funds raised to the "Give a Child a Chance" organisation on the peninsula, seconded by Linda Almond. **CARRIED**
Wayne will organise a letter for members to secure donations and prizes from business houses.
- **Umbrella stand** – Sue will move inside the clubroom.
- **3Way Inter-Club** – Wayne to send a letter of congratulations for running a very successful day.

13. Close and date of next meeting.

- The meeting closed at 3.11pm.
- Next meeting, Thursday – 14th of March after bridge.

Confirmed as true and correct by:



Susan Kennard (Chairperson)

Date: 14/3/24



Wayne Parker (Secretary)

Date: 14/03/2024

Redcliffe Bridge Club Inc. - TREASURER'S REPORT - January 2024

Tabled at Management Committee Meeting of 8th February 2024

1. Cash Holdings

\$ 13,115.32	Cash at Bank Account	
\$ 5,290.69	Business Saver Account	
\$ 280,911.46	Term Deposit no. 125784107 - 7 mths at 4.90% maturing 27/08/2024	\$ 8,033
<u>\$ 135,454.83</u>	Term Deposit no. 34921275 - 7 mths at 4.90% maturing 19/08/2024	\$ 3,873
\$ 434,772.30	Total Cash Holdings	\$ 11,906

2. Expenses

\$ 7,143.16 List of Expenses Attached.

3. Liabilities

\$ 758.20 Coles Customer Account Card.

4. Profit & Loss

A detailed Profit & Loss comparison to the previous year is attached.

P & L Summary	Jan-24	Jan-23	Year to Date from 1 April 2023
Table Fees	\$ 5,376.00	\$ 4,770.00	\$ 52,416.70
Total Receipts	\$ 11,063.88	\$ 10,376.84	\$ 70,407.86
Expenditure	\$ 7,143.16	\$ 5,922.33	\$ 68,235.57
Net Income	\$ 3,920.72	\$ 4,454.51	\$ 2,172.29

Monthly Notes:

1. The club's net income for the month of January 2024 was \$3,920.72.
2. Table Fees were \$5,376.00 for the month up by \$558.00 for the same period last year.
3. Free games for Directors and Bridgemate fees were \$235.00. The Mentors free games were \$115.00. A total of \$350.00 for free games for the month.
4. All expenses are listed separately on the Attached - **Total Expenses by Payee.**
5. We received from the Term Deposit maturing in January 2024 the amount of \$12,771.30
The new Term Deposits will mature in August 2024 and we will received \$11,906.00 at maturity.
6. Membership Fees collected by the end of January 2024

Members	\$ 4,750.00
Club Joining Fee	\$ 20.00
Away Membership	\$ 250.00
	<u>\$ 5,020.00</u>

Balance Sheet:

Attached is the Balance Sheet report for the 31st January 2024

The balance sheet shows that our total Equity is \$502,507.82 up by 4.10% for the same time last year.

I move that the Treasurer's report as tabled be accepted and the accounts paid be ratified.



Linda Almond
Treasurer